

# **FAMILY ADVOCATE NEEDED FOR COUNCIL BLUFFS HEAD START PROGRAM**

WCCA seeks a Family Advocate for the Council Bluffs Head Start Program. Duties of this position include planning, implementing, recruiting enrolling, giving orientations then assisting age/income eligible children/families in educational goal setting, strengthening families by assessing, working with and referring to other programs or agencies and advocating for families toward self-reliance. Family Advocate's must enjoy working with families from various cultural, economic, social backgrounds.

1 year's relevant experience, Associate Degree in Counseling, Family Services, Human Services, or Social Work, valid driver's license and auto liability insurance are required. Prefer candidates with Bachelor Degree.

Family Advocate's must be excellent communicators, have dependable transportation, ability to maintain accurate/confidential files and records, good organizational, case management and record keeping skills. Pending Federal litigation, Head Start/Early Head Start staff may need to be vaccinated against COVID-19. Exemptions may be available.

This is a 40 hour per week, 38 week per year (school year) position with benefits that include health, dental, life, vacation, sick & holiday pay, IPERS and 403(b) retirement programs. This position will start at \$13.00 per hour and may be eligible for the federal student loan forgiveness program.

Find out more about this position and West Central Community Action at [westcentralca.org](http://westcentralca.org).

In accordance with the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, West Central Community Action affirmatively states that it does not discriminate on the basis of race, sex, or disability in any of its programs and activities, and this policy extends to employment by the Agency.

All qualified applicants will receive equal consideration for employment without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, transgender, gender identity, age, physical or mental disability, covered veteran status, or any other characteristic protected by law.

Eligibility and other terms and conditions of employment benefits at West Central Community Action are governed by laws and regulations of the State of Iowa, and this non-discrimination statement is intended to be consistent with those laws and regulations.

Neither this job posting nor any submission of your resume or letter of application should be construed as an offer, guarantee, or length of employment.