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Click BOOK NOW in the top right hand corner of the screen.

>Select Kansas City from the -Select a Location- drop down menu.

>Enter your desired arrival and departure dates, within the dates of your group block :

**Sunday, 10/22 – Thursday, 10/26**

>Click the Corporate/Promo Code option.

**\*\*NOTE: Block codes are case sensitive and must be made within the dates above to receive the contracted rate\*\***

>Choose "Group" from the Promo Code Type drop down menu.

>Enter your group code, **1710REGION**.

>Click CHECK AVAILABILITY.

#### STEP ONE : Rooms & Rates

>Navigate through the menu tabs under Available Rooms to select the desired room type.

>Select SHOW ALL RATES & PACKAGES to confirm the negotiated group rate for your block next to each room type.

>Click RESERVE NOW once you've made your selection.

#### STEP TWO : Enhance Your Stay

>Should you wish to add any additional packages onto your reservation, please make your selections here.

>Click CONTINUE.

#### STEP THREE : Billing Information

>Complete all required fields.

>Click CONTINUE.

#### STEP FOUR : Review & Submit

>Review your information, and if you are ready to make your reservation, click BOOK NOW.