

# REGION VII HEAD START ASSOCIATION

The Region VII Head Start Association promotes and supports the effectiveness of Head Start Associations and members to ensure quality services for children and families.



## 2011 Election Procedures Booklet

Complete with Deadline Dates

(Nominations due December 10<sup>th</sup> 2010)

(Ballots due December 31<sup>st</sup>, 2010)

Region VII Head Start Association  
122 Teton Ridge, Lake Winnebago, MO 64034  
Phone: 816-537-7801 Fax: 816-537-7802  
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# REGION VII HEAD START ASSOCIATION

## 2011 Election Information

The election of titled officers and NHSA Representatives by mailed ballot is bound by the By-Laws regarding a Region VII Board meeting. Please note: although positions may be uncontested an affirmative vote of the simple majority of eligible seated board members is required for elections by the Association bylaws.

### **Bylaws of the Region VII Head Start Association**

#### **ARTICLE IX TITLED OFFICERS**

##### **Section 2: Election and Term of Titled Officers and NHSA Board Representatives**

The titled officers of the corporation and National Head Start Board members shall be elected from among the members of the Board of Directors by an affirmative vote of the Board. Each titled officer and NHSA Board member so elected shall hold office for a term of two years and until his/her successor shall have been elected and qualified, or until such time he/she is removed as provided in Section 3 of this article. The President may appoint three additional titled officers, which will be assistant secretary, assistant treasurer, and parliamentarian. The appointed titled officers will serve the same term of office as the elected titled officers listed in Article IX this Section. The assistant secretary and assistant treasurer shall assume the duties of the elected titled officer in their absence. The parliamentarian shall provide parliamentary and procedural information and counsel upon request of the President, and perform other duties as assigned by the President.

#### **2011 R7HSA Positions open for election:**

- R7HSA President (two-year term: January 1, 2011 – December 31, 2012)
  - R7HSA Vice-President (two-year term: January 1, 2011 – December 31, 2012)
  - R7HSA Secretary (two-year term: January 1, 2011 – December 31, 2012)
  - R7HSA Treasurer (two-year term: January 1, 2011 – December 31, 2012)
  - \*NHSA Parent Representative (two-year term: July 1, 2011—July 2013)
  - \*NHSA Staff Representative (two-year term: July 1, 2011—July 2013)
- \*NHSA transition election process continues in place: election for NHSA Parent and Staff will take place during the regular election for a two year term beginning July 1, 2011 and ending -July 1, 2013.**

*Most complete and submit application found on the next page of packet according to deadline noted.*

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## Region VII Board Officer Position and NHSA Representative Nomination/Application

**(Due in the Region VII Head Start Association by Friday, December 10<sup>th</sup>, 2010)**

I, \_\_\_\_\_ (Voting Board member submitting nomination) announce my interest and/or nominate for candidacy \_\_\_\_\_, *being a duly elected/appointed state representative to the Board of Directors of the Region VII Head Start Association* for the upcoming R7HSA Board election for the following open position:

- R7HSA President (two-year term: January 1, 2011 – December 31, 2012)
- R7HSA Vice-President (two-year term: January 1, 2011 – December 31, 2012)
- R7HSA Secretary (two-year term: January 1, 2011 – December 31, 2012)
- R7HSA Treasurer (two-year term: January 1, 2011 – December 31, 2012)
- \*NHSA Parent Representative (two-year term: July 1, 2011—July 2013)
- \*NHSA Staff Representative (two-year term: July 1, 2011—July 2013)

1. I/and or the nominee have reviewed the Position Description for this office, (from the Board Handbook online at [www.r7hsa.com](http://www.r7hsa.com)) and believe I and/or the nominee “fit” because of: (use additional pages if necessary)
  
2. In addition, I and/or nominee bring these experiences and skills to the office: (use additional pages if necessary)
  
3. If elected, I and/or nominee agree to serve as detailed in the Position Description for this office. I have secured the support of my local program, state organization and of my current employer (if necessary) to allow me to make the required contribution of time for meetings and Board assignments, as I understand them. Candidate signature required below:

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

Name and position of organization/employer  
authorizing participation \_\_\_\_\_

At least one, but no more than three, written recommendations are attached (one of which is from the local program director if applicant is a staff or parent representative). When possible an individual who has served on the Region VII Head Start Association Board should write one recommendation.

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## Board Officer Position and NHSA Representative

### 2010/2011 Election Ballot

<input type="checkbox"/> R7HSA President _____
<input type="checkbox"/> R7HSA Vice-President _____
<input type="checkbox"/> R7HSA Secretary _____
<input type="checkbox"/> R7HSA Treasurer _____
<input type="checkbox"/> NHSA Board Representative: Director _____
<input type="checkbox"/> NHSA Board Representative: Friend _____
<input type="checkbox"/> <b>NHSA Board Representative: Parent</b> _____
<input type="checkbox"/> <b>NHSA Board Representative: Staff</b> _____

Please note: although positions may be uncontested an affirmative vote of the simple majority of eligible seated board members is required for elections by the Association bylaws. Please mark your ballot and return to Region VII Head Start Association by scanned email or US Mail. **Completed ballots should be received/postmarked on/ or before December 31st, 2010 to be considered. Ballots will be processed and announced immediately to the full Board of Directors. New officers with the exception of NHSA Representatives will begin serving at the January Board meeting.**